

## Coronavirus (COVID 19) SAFE SYSTEM OF WORK: DELIVERY DRIVERS



- In line with Government advice we are introducing policies to protect our employees and our business
- WE WILL REFUSE TO ACCEPT DELIVERIES OR COLLECTIONS FROM ANYONE WHO WE BELIEVE TO BE A RISK TO OUR EMPLOYEES



- ALL deliveries to be made at Goods Inwards
- Stay in your vehicle as much as possible.



### YOU ARE NOT PERMITTED ON THIS SITE IF:

- You or a member of your family have shown the symptoms of Covid19 in the last 14 days

### In Addition:

- Do NOT enter the building unless you have to.
- Our employees will not handle paperwork or electronic devices. They will tell you their name; you will need to write this down.

This is a formal safe system of work and is not optional. Failure to follow this instruction may be considered a criminal offence Under Section 7 of the Health and Safety at Work Act 1974.

\*Section 3 HSWA 1974 & Workplace Health, Safety and Welfare Regulations 1992.

SSW-831 CN-7347

# DELIVERY DRIVERS WELFARE FACILITIES



- You are part of our team and essential to keeping our business running.
- Reducing your contact with other people protects your health and theirs.
- We understand our legal obligations to provide you with welfare facilities but during the current times we are making some changes.
- We understand that things aren't as comfortable as usual but ask for your co-operation in keeping everyone safe



- Please use the temporary toilet facilities outside the building.
- We will provide any driver with free bottled water.
- Unfortunately, we will not be able to refill your containers.
- If you need first aid or a clean quiet space to administer medication, please ask and we will provide it for you

This is a formal safe system of work and is not optional. Failure to follow this instruction may be considered a criminal offence Under Section 7 of the Health and Safety at Work Act 1974.

\*Section 3 HSWA 1974 & Workplace Health, Safety and Welfare Regulations 1992.

SSW-831 CN-7347