

# Health and Safety Policy

NEOPERL®

flow, stop and go®

<b>This is the statement of general policy and arrangements for NEOPERL UK LTD</b>		
<b>Kevin Gates has overall and final responsibility for health and safety</b>		
<b>The management team has day-to-day responsibility for ensuring this policy is put into practice</b>		
<b>WHAT WE WANT TO ACHIEVE</b>	<b>RESPONSIBILITY OF: Name/Title</b>	<b>HOW WE ARE GOING TO DO IT</b>
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Jim Barnett : QESH Manager	<ul style="list-style-type: none"> <li>We have a documented health and safety management system.</li> <li>We carry out written risk assessments and keep these under review</li> </ul>
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work	Kevin Gates : Managing Director	<ul style="list-style-type: none"> <li>Ensuring everyone, including agency workers and contractors, have an induction BEFORE they start work.</li> <li>Where risks are significant we will have a documented Safe System of Work.</li> <li>By providing specific training where it is needed</li> </ul>
To directly engage and consult with all our employees on day-to-day health and safety conditions allowing us to make fast decisions without the need for long meetings.	Louise Hughes: Head of HR	<ul style="list-style-type: none"> <li>We will keep you informed of any changes that could affect your health and safety.</li> <li>If you have any concerns you can speak directly to the persons appointed (left).</li> <li>If you work shifts we will arrange a meeting that is convenient for you. If this outside your normal shift pattern you will be paid.</li> </ul>
Implement emergency procedures – evacuation in case of fire or other significant incident.	Jim Barnett : QESH Manager	<ul style="list-style-type: none"> <li>We have a documented major incident plan</li> <li>We co-operate with the local fire brigade to keep them up to date with any changes</li> <li>We make sure everybody knows what they have to do in an emergency</li> </ul>
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances	Kevin Gates : Managing Director	<ul style="list-style-type: none"> <li>We will make sure that we keep our facilities in a good clean condition.</li> <li>We will make regular checks on equipment and make sure that faults are put right as quickly as possible</li> </ul>
Signed: * (Employer)	ELECTRONIC COPY	Date: 05/02/2020

This policy will be reviewed if we think it is no longer be valid.

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